



# Reaching Families

*Empowering families of children and young people with special educational needs and disabilities in West Sussex*

## Reaching Families Job Opportunity Benefits Advisor

Are you an experienced benefits advisor with a passion for maximising income for disadvantaged people? Would you enjoy the challenge of establishing a new benefits advice service for families of children and young people with special educational needs and disabilities?

Job Title: **Benefits Advisor**

Salary: **£23,000 - £26,000 pro rata (depending on skills and experience)**

Hours: **21 per week**

Location: **Home Based (with some travel in West Sussex)**

Reaching Families has been awarded funding to establish a new benefits advice service focussing on maximising income from Carers Allowance, Disability Living Allowance and Personal Independence Payments. We aim to establish a service based on awareness raising, information & training and advice and guidance in completing applications (and where necessary appealing negative decisions).

The role will suit someone who is energised by developing a new service and has the flair, skill and drive to make that happen. Training and support will also be available, making this an exciting opportunity to have a significant impact whilst furthering your own professional development.

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We welcome applications from all members of the community and value diversity in the organisation. Please contact us if you require any reasonable adjustments to be made to the application or interview process due to any disability or health requirements.

For an application pack please email: [admin@reachingfamilies.org.uk](mailto:admin@reachingfamilies.org.uk).

For further information about the role, call Brian O'Hagan on **07939 192388**.

Deadline for applications is **5th November 2021**. Interviews to be held in person at **Dove Lodge, Littlehampton on 17th November**. The venue has strict Covid safety measures in place and the interview will be carried out following appropriate guidance for social distancing.