



## Reaching Families Job Opportunities

Two exciting opportunities to join a rapidly growing organisation providing information, training and peer support to parents and families of children and young people with special educational needs and disabilities in West Sussex.

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- Job Title: **Outreach & Training Co-ordinator**  
**Two positions available as a job share**
- Hours: **18-24 hours per week - Term time only**  
**As this is a job share there is some flexibility in the working hours per week for each position**
- Salary: **£20,020 pro-rata**
- Contract: **Initial 12 month contract with extension possible subject to funding**
- Location: **Working from home with some travel across West Sussex**
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We are looking to recruit two highly skilled and motivated co-ordinators to join our outreach & training team. The post holders will be responsible for working with other members of the team in planning, co-ordinating, marketing, hosting and evaluating our support groups and training workshops.

We welcome applications from all members of the community and value diversity in the organisation. Please contact us if you require any reasonable adjustments to be made to the application or interview process due to any disability or health requirements.

For an application pack please email: [donna.manwill@reachingfamilies.org.uk](mailto:donna.manwill@reachingfamilies.org.uk)  
For further information about the roles, call Donna on **07805 260868**.

Deadline for applications is **5th May 2022**.

Interviews to be held in person at **Dove Lodge, Littlehampton** on **Wednesday 11th May 2022**. The venue has strict Covid safety measures in place and the interview will be carried out following appropriate guidance for social distancing.